

**AFSCME DISTRICT COUNCIL 57 LOCAL 258
REPRESENTATION AGREEMENT**

I, the undersigned employee in the AFSCME Bargaining Unit represented by Local 258, hereby agree as follows:

1. I understand that the procedures for appealing disciplinary actions, formal complaints and other types of appeals that are not grievances under our contract and subject to arbitration, are set by the California law; that AFSCME District Council 57 Local 258 IS NOT obligated to handle these cases under the law; and that the law and regulations provide that an employee may have any representation they want in these proceedings, whether an attorney or other representative. I understand that the representation I receive in these matters may be different than in grievances under the contract.
2. I understand that the Union does not hold itself out to warrant or guarantee that its representation will be the same as that provided by an attorney or other representative.
3. I understand that if at any time I want to retain an attorney or have another representative in matters that are not grievances, I am free to do so at my own expense. In such an occurrence the Union will give me a copy of its file on the matter and will withdraw from representation by notifying the employer and the adjudicating body. I understand that the Union will NOT act as a co-representative with an attorney or other representative.
4. I understand that I have an obligation to cooperate with the Union in the processing of my appeal/grievance/complaint. I understand that if at any time during the process I fail to keep in contact with my AFSCME District Council 57 Local 258 representative, act independently of the Union, refuse to follow recommended actions or otherwise fail to cooperate, the Union may cease representing me in my appeal/grievance/complaint.
5. I understand that if the AFSCME district Council 57, Local 258 representative informs me that the Union is declining further representation in my appeal/complaint, the Union will give me a copy of the Union's file on the matter and will withdraw from representation by notifying my employer and the adjudicating body.
6. I understand that only the Union can bring a grievance to arbitration, and that I cannot have any other representative for grievance arbitration.
7. I have received and read AFSCME District Council 57 Local 258's Representation Policy and this Agreement. I understand my rights and obligations under them, and I agree to comply with them.

Employee Name and Signature

AFSCME District Council 57, Local 258
Representative Name and Signature

Date: _____

Date: _____